



# State of Utah Plumbing Candidate Information Bulletin

## FREQUENTLY ASKED QUESTIONS

- 1. HOW DO I REGISTER TO TEST?** To register and schedule for testing, go to:  
<https://www.provexam.com/register>.  
  
You may also call us toll-free at 877-228-3926.  
[Click here](#) for more information about registering.
- 2. WHERE CAN I TEST?** You may test at any one of Prov's testing centers. [Click here](#) for a current list and directions to each of our Utah testing centers.
- 3. HOW MUCH DOES IT COST?** Each written exam has a fee of **\$68**, and each practical exam has a fee of **\$100**. These fees are the same whether you are testing for the first time or are retaking an exam.
- 4. WHEN DO I GET MY TEST RESULTS?** The results from your written exam will be provided to you at the exam site. Your practical exam results will be sent to you within fifteen (15) days following your practical exam.
- 5. WHAT IS ON THE TEST?** [Click here](#) for information about the available exams.

## MORE QUESTIONS

Please read through this bulletin completely for answers to your questions. If you still have unanswered questions, you may contact us at the following:

For Licensing Questions -  
**UT DOPL**  
160 E 300 S, 4<sup>th</sup> Floor  
Salt Lake City, UT 84114  
Ph: (801) 530-6628  
(866) 275-3675 toll-free in UT  
<https://dopl.utah.gov/pl/>  
Hours: 8 a.m. to 5 p.m.

For Testing Questions -  
**Prov**  
9980 South 300 West,  
Suite 200  
Sandy, Utah 84070  
Phone: (877) 228-3926  
[www.provexam.com](http://www.provexam.com)  
Hours: 6 a.m. to 10 p.m.

## GENERAL TESTING INFORMATION

The Division has contracted with Prov, Inc. to administer the following Plumbing exams:

- Utah Journeyman Plumber
- Utah Residential Journeyman Plumber
- Utah Master Plumber
- Utah Residential Master Plumber
- Utah Plumber Practical
- Utah Residential Plumber Practical

The purpose of this bulletin is to provide you information about taking your licensing exam(s) for the State of Utah. Most candidates will be required to pass BOTH a written and a practical exam in order to become licensed. **Note:** Master Plumber and Residential Master Plumber candidates do not need to retake the practical if they already passed the respective Utah Plumber practical when earning their Journeyman licenses.

## EXAM CATEGORIES & FEES

Most candidates seeking licensure in the State of Utah must successfully pass two (2) exams. The written exam covers minimum competency in general plumbing knowledge. This includes: The International Plumbing Code (IPC), the general principles of plumbing, and calculations. The practical exam is hands-on to test the candidate's technical knowledge and abilities. Detailed information about exam content, duration and reference materials can be found in the Exam Descriptions section of this document.

The written exam has a fee of **\$68**. The practical exam has a fee of **\$100**. The fee is the same whether you are testing for the first time or for a retake.

## EXAM PRE-QUALIFICATIONS

In order to take any of the plumbing licensing exams, you must first meet the minimum requirements for exam eligibility. Before you begin any exam, you will be asked to self-certify, under penalty of perjury, that you meet the necessary requirements to take the exam.

The following are the education and/or experience requirements for each exam eligibility:

Residential Journeyman Plumber	
Education	On-the-Job Training
<b>6 semesters</b> (432 hours) of a program of plumbing study approved by the Division.	<b>6,000 hours</b> of residential plumbing experience as a licensed apprentice plumber.
OR	
	<b>12,000 hours</b> of residential plumbing experience as a licensed apprentice plumber.

Journeyman Plumber	
Education	On-the-Job Training
<b>7 semesters</b> (504 hours) of a program of plumbing study approved by the Division.	<b>6,000 hours</b> of plumbing experience as a licensed apprentice plumber.
OR	
	<b>16,000 hours</b> of plumbing experience as a licensed apprentice plumber.

Residential Master Plumber	
Education	On-the-Job Training
Associate in Applied Science Degree	<b>2,000 hours</b> of supervisory plumbing experience as a licensed residential journeyman plumber. (must be a W-2 employee)
OR	
	<b>4,000 hours*</b> of plumbing experience along with <b>4,000 hours*</b> of supervisory plumbing experience as a licensed residential journeyman

	plumber. (must be a W-2 employee) <i>*These two hour categories may be obtained simultaneously</i>
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Master Plumber	
Education	On-the-Job Training
Associate in Applied Science Degree	<b>2,000 hours</b> of supervisory plumbing experience as a licensed journeyman plumber. (must be a W-2 employee)
OR	
	<b>4,000 hours*</b> of plumbing experience and <b>4,000 hours*</b> of supervisory plumbing experience as a licensed journeyman plumber. (must be a W-2 employee) <i>*These two hour categories may be obtained simultaneously</i>

If you are uncertain about whether you meet the education and/or training requirements for exam eligibility, you may review the laws and rules that outline the requirements. The Construction Trades Licensing Act (Utah Code 58-55) and the Plumber Licensing Act Rule (Utah Administrative Code R156-55c) are available at: [www.dopl.utah.gov](http://www.dopl.utah.gov).

**Note: Exam eligibility and the requirements for licensure may differ. Please be sure you meet all exam eligibility requirements prior to taking exams and be sure to meet all licensing requirements prior to applying for licensure with the Division.**

You may also contact the Utah Division of Occupational and Professional Licensing (DOPL) at [B5@utah.gov](mailto:B5@utah.gov) or (801) 530-6628 to request assistance.

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TESTING WITH PROV

The written exam is a computer-based written exam that will be administered at one of Prov’s testing centers. Prov’s testing system is easy to use and requires no specific computer experience to take the test.

The following link will take you to a short video that demonstrates Prov’s testing system:  
<https://youtu.be/h3T9svnldLY>.

WHERE TO TAKE YOUR EXAM IN UTAH

The **written** exam is available at **eighteen (18) testing centers** located from Logan to St. George. You also have the option to take the written exam at home using Prov’s **Examroom®** service.

Please note that you will schedule your **practical** exam separately as it is given in only **two (2)** locations: Salt Lake City, and St. George. Site addresses, testing availability, and drive directions are provided at the end of this bulletin.

HOW TO REGISTER ONLINE

- To schedule online, go to:  
<https://www.provexam.com/register>
- Use the Dropdown menu under “Select Certifying Body”, and select:

**UT Plumbing**

- Under “Select a License/certificate”, choose the license (and language) you are seeking (**choose one of the following**):
  - Journeyman Plumber
  - Master Plumber
  - Residential Journeyman Plumber
  - Residential Master Plumber

Then press:

**NEXT**

- Enter the following information into the fields that are provided.
  - Name (First and Last)
  - Social Security Number
  - Street Address
  - City, State, ZIP Code
  - Email Address
  - Telephone Number

Then select:

**SAVE CHANGES**

- Select a date, time and location for your exam by using the link labeled:



**Find suitable time and venue**

Note: Although you will register for each exam separately, you may schedule all exams at one time. When selecting the specific exam, you will be

presented with either a list of written testing centers or practical testing centers.

6. Prov's scheduling system will search for the closest testing centers to the address you entered. Select the **SCHEDULE** link to check the calendar for a specific testing center.
7. Select a test **date** and **time** from the calendar that matches your schedule. Confirm your selected date and time, and select **Add to Cart**.
8. If you want to schedule a **second exam**, use the **Schedule Another Test** button and follow steps 5-7 as shown above; otherwise move to step 9 below.

#### SCHEDULE ANOTHER TEST

9. Proceed to payment. Please enter your form of electronic payment (e.g. MasterCard, Visa, AMEX). If you have provided an email address, the invoice for your exam payment will be automatically emailed to you. This invoice will include information regarding your scheduled date/time. If you have any problems with online scheduling, you may contact us at (877) 228-3926.

#### SCHEDULING BY PHONE

To schedule for an exam by phone, candidates should contact Prov toll free at (877) 228-3926. Prov scheduling staff is available 6:00 a.m. through 10:00 p.m. MT, Monday through Friday.

Candidates should be prepared to provide the Prov scheduling staff with their name, social security number and their address. Once registered in the database, Prov staff will search for the next available testing session at the candidate's preferred testing location and will provide candidates with any alternate locations that may be in close proximity to their address. Once candidates are scheduled, Prov staff will email a confirmation.

#### CANCEL/RESCHEDULING POLICY

If you need to change or cancel your scheduled exam appointment, you must contact Prov at least **three (3) business days** prior to your scheduled test date. Rescheduling is free if Prov is notified by the deadline.

If you fail to reschedule or cancel your testing session by the close of business three (3) days prior to your scheduled test date, you will forfeit your exam fees. Any no-show to a scheduled exam will also forfeit exam fees.

#### PREPARING FOR YOUR EXAMS

The licensing exams that you will take have been designed to test minimum competency in the plumbing field. The test questions and projects have been prepared and reviewed by subject matter experts in collaboration with the Plumber Licensing Board, the Division, and the Provider.

Prov recommends that you prepare for your exam by familiarizing yourself with the subject areas listed in each exam description along with the associated reference materials. You are encouraged to prepare your test materials by highlighting text or placing permanent tabs on important pages.

#### PURCHASING REFERENCE MATERIALS & STUDY GUIDES

Reference materials for the exams are available from Prov at:

- **Prov Bookstore**

9980 S 300 W, Suite 200  
Sandy, Utah 84070

<https://www.provexam.com/shop/>

Toll Free: 877-228-3926

## WRITTEN EXAM DESCRIPTIONS

### UTAH JOURNEYMAN PLUMBER THEORY EXAM

Passing Score	Time Allowed (hours)	# of Questions
<b>84 (70%)</b>	<b>4</b>	<b>120</b>
Backflow Prevention		4
Drainage Waste and Vents		15
Fire Sprinkler Systems		4
Fuel Gas		11
General Knowledge and General Regulations		32
Hydronics		6
Indirect Waste		5
Isometric Analysis		10
Plumbing Fixtures (including water heaters and accessibility)		6
Roof Drains and Storm Drainage Systems		6
Septic and Sewer		5
Specialty Plumbing, Interceptors, and Traps		5
Water Supply Systems		11

**References**

The following reference material is allowed to be used during the examination:

- **International Fuel Gas Code**, 2015. ISBN: Item # 3600LPR15. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. available @iccsafe.org
- **Utah Amendments to the International Fuel Gas Code**, 2015. Utah State Legislature.
- **International Mechanical Code**, 2015. ISBN: Item # 3300S15. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. available @iccsafe.org
- **Utah Amendments to the International Mechanical Code**, 2015. Utah State Legislature.
- **International Plumbing Code**, 2015. ISBN: Item # 3200S15. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. available @iccsafe.org
- **Utah Amendments to the International Plumbing Code**, 2015. Utah State Legislature.
- **Utah Water Quality, Title R317-4, Onsite Water Systems**. Utah Division of Occupational and Professional Licensing, PO Box 146741, Salt Lake City, UT 84114.
- **NFPA 13D - Standard for the Installation of Sprinkler Systems**, 2013. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at www.nfpa.org.

The following reference material is NOT allowed to be used during the examination:

- **Mathematics for Plumbers and Pipefitters**, 8th edition. ISBN: 978-1-111-64260-0. Delmar/Thomson, P.O. Box 6904, Florence, KY 41022. Available at <http://www.cengage.com/us/>
- **IPT's Pipe Trades Handbook**, 1991. IPT Publishing and Training, Box 4323, Spruce Grove, AB T7X 3B5.

- **Low Pressure Boilers**, 4th. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. Available at [www.go2atp.com](http://www.go2atp.com).

### UTAH MASTER PLUMBER THEORY EXAM

Passing Score	Time Allowed (hours)	# of Questions
<b>84 (70%)</b>	<b>4</b>	<b>120</b>
Business Management		50
Project Supervision		25
Trade Knowledge		50

**References**

The following reference material is allowed to be used during the examination:

- **International Fuel Gas Code**, 2015. ISBN: Item # 3600LPR15. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. available @iccsafe.org
- **Utah Amendments to the International Fuel Gas Code**, 2015. Utah State Legislature.
- **International Mechanical Code**, 2015. ISBN: Item # 3300S15. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. available @iccsafe.org
- **Utah Amendments to the International Mechanical Code**, 2015. Utah State Legislature.
- **International Plumbing Code**, 2015. ISBN: Item # 3200S15. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. available @iccsafe.org
- **Utah Amendments to the International Plumbing Code**, 2015. Utah State Legislature.
- **Utah Water Quality, Title R317-4, Onsite Water Systems**. Utah Division of Occupational and Professional Licensing, PO Box 146741, Salt Lake City, UT 84114.
- **Code of Federal Regulations, Title 29 Labor Pt 1926**, 2010. United States Department of Labor, DC. Available at [www.dol.gov/dol/cfr/Title\\_29/Chapter\\_V.htm](http://www.dol.gov/dol/cfr/Title_29/Chapter_V.htm).

The following reference material is NOT allowed to be used during the examination:

- **Mathematics for Plumbers and Pipefitters**, 5th Ed. 1996. Delmar/Thomson, P.O. Box 6904, Florence, KY 41022.
- **IPT's Pipe Trades Handbook**, 1991. IPT Publishing and Training, Box 4323, Spruce Grove, AB T7X 3B5.
- **Management of Construction Projects: A Constructor's Perspective**, 1st. Prentice Hall, P.O. Box 11071, Des Moines, IA 50336.
- **Construction Jobsite Management**, 3rd Edition. Delmar/Thomson, P.O. Box 6904, Florence, KY 41022.
- **NASCLA Contractors Guide to Business, Law and Project Management, Utah**, 3rd. National Association of State Contractors Licensing Agencies, 23309 North 17th Drive, Building 1, Unit 10, Phoenix, AZ 85027.

- **Excavator's Guide**. Utah Blue Stakes Center, 205 W 700 S, Suite 101, Salt Lake City, UT 84101.

- **Low Pressure Boilers**, 4th. American Technical Publishers, 10100 Orland Parkway Suite 200, Orland Park, IL 60467-5756. Available at [www.go2atp.com](http://www.go2atp.com).

UTAH RESIDENTIAL JOURNEYMAN PLUMBER THEORY EXAM		
Passing Score	Time Allowed (hours)	# of Questions
<b>84 (70%)</b>	<b>4</b>	<b>120</b>
Backflow Prevention		4
Drainage Waste and Vents		20
Fire Sprinkler Systems		6
Fuel Gas		11
General Knowledge and General Regulations		32
Hydronics		4
Isometric Analysis		10
Plumbing Fixtures (including water heaters and accessibility)		6
Roof Drains and Storm Drainage Systems		6
Septic and Sewer		5
Specialty Plumbing, Interceptors, and Traps		5
Water Supply Systems		11

UTAH RESIDENTIAL MASTER PLUMBER THEORY EXAM		
Passing Score	Time Allowed (hours)	# of Questions
<b>84 (70%)</b>	<b>4</b>	<b>120</b>
Business Management		50
Project Supervision		25
Trade Knowledge		45

**References**

The following reference material is allowed to be used during the examination:

- **International Fuel Gas Code, 2015**. ISBN: Item # 3600LPR15. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. available @iccsafe.org
- **Utah Amendments to the International Fuel Gas Code, 2015**. Utah State Legislature.
- **International Mechanical Code, 2015**. ISBN: 1-58001-257-4. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478.
- **Utah Amendments to the International Mechanical Code, 2015**. Utah State Legislature.
- **International Plumbing Code, 2015**. ISBN: Item # 3200S15. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. available @iccsafe.org
- **Utah Amendments to the International Plumbing Code, 2015**. Utah State Legislature.
- **NFPA 13D - Standard for the Installation of Sprinkler Systems, 2013**. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471. Available at [www.nfpa.org](http://www.nfpa.org).

The following reference material is NOT allowed to be used during the examination:

**Mathematics for Plumbers and Pipefitters**, 8th edition. ISBN: 978-1-111-64260-0. Delmar/Thomson, P.O. Box 6904, Florence, KY 41022. Available at <http://www.cengage.com/us/>

- **IPT's Pipe Trades Handbook**, 1991. IPT Publishing and Training, Box 4323, Spruce Grove, AB T7X 3B5.

**References**

The following reference material is allowed to be used during the examination:

- **International Fuel Gas Code, 2015**. ISBN: Item # 3600LPR15. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. available @iccsafe.org
- **Utah Amendments to the International Fuel Gas Code, 2015**. Utah State Legislature.
- **International Mechanical Code, 2015**. ISBN: Item # 3300S15. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. available @iccsafe.org
- **Utah Amendments to the International Mechanical Code, 2015**. Utah State Legislature.
- **International Plumbing Code, 2015**. ISBN: Item # 3200S15. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. available @iccsafe.org
- **Utah Amendments to the International Plumbing Code, 2015**. Utah State Legislature.
- **Utah Water Quality, Title R317-4**, Onsite Water Systems. Utah Division of Occupational and Professional Licensing, PO Box 146741, Salt Lake City, UT 84114.
- **Code of Federal Regulations**, Title 29 Labor Pt 1926, 2010. United States Department of Labor, DC. Available at [www.dol.gov/dol/cfr/Title\\_29/Chapter\\_V.htm](http://www.dol.gov/dol/cfr/Title_29/Chapter_V.htm).

The following reference material is NOT allowed to be used during the examination:

- **Mathematics for Plumbers and Pipefitters**, 8th edition. ISBN: 978-1-111-64260-0. Delmar/Thomson, P.O. Box 6904, Florence, KY 41022. Available at <http://www.cengage.com/us/>
- **IPT's Pipe Trades Handbook**, 1991. IPT Publishing and Training, Box 4323, Spruce Grove, AB T7X 3B5.
- **Management of Construction Projects: A Constructor's Perspective**, 1st. Prentice Hall, P.O. Box 11071, Des Moines, IA 50336.
- **Construction Jobsite Management**, 3rd Edition. Delmar/Thomson, P.O. Box 6904, Florence, KY 41022.
- **NASCLA Contractors Guide to Business, Law and Project Management, Utah**, 3rd. National Association of State Contractors Licensing Agencies, 23309 North 17th Drive, Building 1, Unit 10, Phoenix, AZ 85027.
- **Excavator's Guide**. Utah Blue Stakes Center, 205 W 700 S, Suite 101, Salt Lake City, UT 84101.

**PRACTICAL EXAM DESCRIPTIONS**

The following are the descriptions of the practical exams. Please note that if you have previously completed the residential practical exam shown below as part of your Utah Residential Journeyman license, you will not be required to retake the same Utah plumber practical exam as part of your Residential Master license.

**Utah Residential Plumber Practical**

**Exam**

<b>Number of Projects</b>	<b>2</b>
<b>Time allowed (hours)</b>	<b>2.5</b>
<b>Subject Area</b>	<b>Possible Points</b>
Plastic Assembly	37 pts.
Copper Assembly	37 pts.

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- Non-programmable calculator (silent, battery operated, no alphabetical keyboard, no paper tape)
- Torch capable of soldering 1" copper assembly project.
- 1 tape measure
- 1 tubing cutter (copper)
- 1 tubing cutter (PVC schedule 40)
- 1 reamer
- 1 level with 45 degree reading
- 1 framing or carpenters square
- Tools to perform copper and plastic pipe assemblies
- Safety glasses for soldering\*

\*If you do not bring safety glasses to the practical exam, you will NOT be allowed to complete the soldering project and will receive a failing grade on that part.

Please **DO NOT** bring the following materials as they will be provided at the exam site.

- Solder/flux
- Primer/solvent cement (for the plastic pipe project)
- Scratch paper

Please note that if you have previously completed the practical exam shown below as part of your Utah Journeyman license, you will not be required to retake the same Utah plumber practical exam as part of your Master license.

**Utah Plumber Practical Exam**

<b>Number of Projects</b>	<b>2</b>
<b>Time allowed (hours)</b>	<b>2.5</b>
<b>Subject Area</b>	<b>Possible Points</b>
Plastic Assembly	37 pts.
Copper Assembly	37 pts.

**Note:** One of the two assigned projects will include a rolling offset.

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- Non-programmable calculator (silent, battery operated, no alphabetical keyboard, no paper tape)
- Torch capable of soldering 1" copper assembly project.
- 1 tape measure
- 1 tubing cutter (copper)
- 1 tubing cutter (PVC schedule 40)
- 1 reamer
- 1 level with 45 degree reading
- 1 framing or carpenters square
- Tools to perform copper and plastic pipe assemblies
- Safety glasses for soldering\*

\*If you do not bring safety glasses to the practical exam, you will NOT be allowed to complete the soldering project and will receive a failing grade on that part.

Please **DO NOT** bring the following materials as they will be provided at the exam site.

- Solder/flux
- Primer/solvent cement (for the plastic pipe project)
- Scratch paper

**TEST DAY RULES AND PROCEDURES**

**Check-in Deadline**

The doors to each testing center will open at least 15 minutes before all scheduled testing appointments in order to check candidates into the testing center. You should plan to arrive early to make sure you are seated by the time the testing begins. If you arrive late, AND the testing session has already begun, YOU WILL BE TURNED AWAY, will forfeit your exam fees, and will be required to reschedule for a future testing date.

## Permitted Items

Candidates are permitted to use the following items during their written or code examinations:

- **Reference Books.** Please refer to the reference list beneath each examination description for the books or materials that may be used during the test.
- **Calculator.** You will be provided with a simple calculator on-screen that you can use during testing. The calculator has add, subtract, multiply, divide, and square root functions.

## Proof of Identity

Upon arriving at the testing center, you will be required to show government-issued, photo identification. The photo ID must be current and valid. Valid forms of photo ID's are: a state issued driver license, passport, or military ID. You will also be required to sign a test center log, and will be photographed by the test center staff. If you cannot produce a valid government-issued photo ID, if you refuse to participate in signing the test center log, or if you refuse to be photographed, you will be dismissed from the testing center and forfeit all testing fees for that testing session.

## Prohibited Items

No cameras, recorders, cell phones, computers, pagers, tablet computers, music players, smart watches, radios, electronic games, speed square, or any other electronic devices are allowed in the testing room. Talking and smoking are not allowed in the testing room.

Additionally, other personal items such as purses, notebooks, references or study materials, briefcases, backpacks, wallets, pens, pencils, other writing devices, food or any other items should be placed in secure storage at the testing facility.

For exam security you may also be **asked to remove** articles of clothing that may pose a security risk such as the following:

- Bulky clothing, scarves, hoodies, shawls, vests, jackets, coats, and so forth.
- Hats or headgear not associated with religious reasons.

- Any other clothing or device that may be interpreted as having the potential to compromise the testing process.

We ask that you leave all unauthorized materials in your car or vehicle. If you are caught using unauthorized materials during testing, these materials will be confiscated, your testing will be terminated with fees forfeited, and the Division will be notified of your dismissal from the exam.

## Visitor Policy

No one other than the candidate will be allowed in the testing room. Non-testing visitors are NOT permitted to wait in the lobby while candidates test.

## Unethical Conduct Policy

Any individual caught giving or receiving assistance during or after the exam, or caught using unauthorized materials during the exam will be reported directly to the Division. Those caught in the act of cheating will be dismissed from the exam and their testing results will be frozen. Furthermore, the candidate will forfeit the exam fees paid. Anyone caught with test questions in their possession, either during or following the exam will be prosecuted by Prov for theft of copyrighted testing materials.

## Candidate Civility Expectations

We understand that taking a test can be stressful. Sometimes this stress may cause someone to visibly show their frustration during or after the testing event. While we understand the sources of the stress, we find any action that threatens our proctors or examiners to be unacceptable. If a candidate verbally or physically threatens or assaults any of our proctors or examiners, that candidate may be banned from testing for a time. The candidate's actions will be reported to the licensing board or agency. If any physical harm occurs, civil action may also be taken against the candidate.

## RESULTS REPORTING

Upon completion of the written exam you will be provided with results while at the testing center. The results from your practical exam will be mailed to you within fifteen (15) days of test completion.



The written exam is scored and graded against a cut-score of 70%.

The practical exam is scored on a pass/fail basis. If the candidate fails any of the projects, the candidate must retake the entire exam.

#### RETESTING POLICY

If you fail one or more of the exams, you must wait **thirty (30)** days before retaking the failed exam. However, after **three (3)** failed attempts, you must wait **120** days before each subsequent attempt.

#### PROV'S NON-DISCRIMINATION STATEMENT

Prov provides equal access to its exams and testing programs for all eligible persons. Although individual jurisdictions that Prov represents are wholly responsible for determining eligibility of candidates, it is the policy of Prov to maintain an environment free of discrimination and to prohibit discrimination and harassment against any person on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and veteran, marital or family status. Harassment of Prov program participants, proctors, staff or candidates will not be tolerated. If candidates wish to express concerns about discrimination, they should contact Prov at 877-228-3926 or write to: Prov, Inc., 9980 South 300 West, Suite 200, Sandy, Utah 84070.

#### SPECIAL ACCOMMODATIONS

Prov complies with the Americans with Disabilities Act (ADA) in providing special accommodations for candidates that require additional assistance during the testing process. If candidates feel that they qualify for a special accommodation during testing, they should contact Prov at (877) 228-3926. Prov will require written documentation from a licensed physician or psychologist documenting the disability and further require a request describing the requested remedy. Prov will then work directly with the candidates to make the accommodations they will need in order to complete their exam.

#### WRITTEN EXAM TEST SITE AVAILABILITY

You may take your written exam at any one of Prov's testing centers located from Logan to St. George.

You can also take your written exam at home using Prov's Examroom® service.

#### What is Examroom?

Examroom is a remote test monitoring service that allows you to take your test on your own computer at your home. You schedule the test the same way you would an in-person testing site; by selecting your preferred test date and time. Then, on test day, you log into the Examroom website and request to start your exam. A test proctor will greet you over your computer, will verify your identity, take your picture, and observe you throughout the testing process.

How to decide whether to use Examroom? **Not every computer system is capable of taking a test on Examroom.** The following are the **MINIMUM** requirements that your computer system would need to meet in order to qualify to take your test using the Examroom service:

- Operating system on computer needs to be recent (less than 3-4 years old)
- Works on a MAC, PC, or Chromebook
- Need either a Chrome or Firefox browser (Chrome works best)
- Need a functioning computer web-camera and microphone
- Need a good consistent Internet connection capable of **uploading** files in excess of 3 Mbps

Please use the following links to do a system check **before you schedule** your exam to make sure your computer system will allow you to take a test using this system.

<https://examroom.ai/systemtest/>

When prompted "Permission to access camera and microphone", you must click "Allow".

If your system does not allow you to test at home, don't worry, we have some great testing locations that are not too far away.

#### Fixed Testing Locations

The sites shown below are fixed locations where you make take your **written** exam. The asterisk (\*) on the chart shows which days of the week the exams are available for scheduling. Note that sites may change as

needed. Please refer to the current online scheduling system to find available testing times for each location.

Location	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Logan – BTC	*	*	*	*		
Logan – USUL			*			
Ogden – OWTC	*	*	*	*	*	
Ogden – WSU	*	*	*	*	*	
Salt Lake City – SLC/SC			*	*	*	
Salt Lake City – SLCC/RC				*		
Salt Lake City – SLCC/WP			*			
West Jordan – SLCC/WJC		*				
West Valley – SLCC/WVC	*					
Sandy – SLCC/MC	*	*	*	*	*	
Vernal - USUV	*	*	*	*	*	*
Orem – UVU				*		
Price – USUP	*	*	*	*		
Ephraim – USUEC	*	*	*	*	*	*
Richfield – SC/R	*	*	*	*		
Blanding - USUB			*			
Cedar City – SUU	*	*	*	*	*	*
St. George - DSU	*	*	*	*	*	

**FIXED TEST SITE LOCATIONS**

**Northern Utah**

- Bridgerland Technical College - Logan**  
Assessment Center  
1301 N 600 W  
Logan, UT 84321  
*(Written only)*
- Utah State University - Logan**  
Career Services Testing  
University Inn 115  
Logan, UT 84322  
*(Written only)*
- Ogden - Weber Technology College - Ogden**  
Business & Information Technology (3BT)  
200 N Washington Blvd,

Ogden, UT 84404  
*(Written only)*

- Weber State University - Ogden**  
3885 West Campus Drive, SSC #262  
Ogden, UT 84408  
*(Written only)*
- Salt Lake City Community College - South**  
South City Testing Services  
1575 State St, Room 2-187  
Salt Lake City, UT 84115  
*(Written only)*
- Salt Lake Community College - West Jordan**  
West Jordan Testing Services  
3491 W. Wights Ft Rd, Health Science, 054  
West Jordan, UT 84088  
*(Written only)*
- Salt Lake Community College - Westpointe**  
Testing Services  
2150 West Dauntless Avenue, Room 213  
Salt Lake City, UT 84116  
*(Written only)*
- Salt Lake Community College - West Valley**  
Testing Services  
3460 South 5600 West, Suite 120  
West Valley City, UT 84120  
*(Written only)*
- Salt Lake Community College - Redwood**  
Testing Services  
4600 South Redwood Road  
Taylorsville, UT 84130  
*(Written only)*
- Salt Lake Community College - Miller Campus**  
Testing Services  
9750 South 300 West, MFEC, Room 238  
Sandy, UT 84070  
*(Written only)*
- Utah State University - Uintah Basin -Vernal**  
Testing Services  
320 North Aggie Blvd.  
Vernal, UT 84078  
*(Written only)*
- Utah Valley University - Orem**  
UVU Testing Services  
800 W University Pkwy, MS120

Orem, UT 84058  
(Written only)

## Central Utah

13. **Utah State University - Ephraim**  
Testing Services  
325 West 100 North  
Ephraim, UT 84627  
(Written only)
14. **Utah State University Eastern - Price**  
Testing Services  
451 East 400 North  
Reeves Building #114  
Price, UT 84501  
(Written only)
15. **Snow College - Richfield**  
Testing Center  
200 South 800 West, Room 130 (Washburn)  
Richfield, UT 84701  
(Written only)

## Southern Utah

16. **Utah State University Eastern - Blanding**  
Testing Center  
200 S. 576 W.  
Blanding, UT 84511  
(Written only)
17. **Southern Utah University**  
Testing Services  
351 W University Blvd, 2nd floor ELC  
Cedar City, UT 84720  
(Written only)
18. **Dixie State University**  
The Professional Testing Center  
46 South 1000 East  
St. George, UT 84770  
(Written only)

Practical exams need to be scheduled seven (7) days in advance. The following are the practical exam dates for the **Salt Lake City** test site for 2020. All testing dates are on Saturdays.

- January 9, 2021\*
- February 6, 2021
- April 3, 2021
- May 1, 2021
- June 5, 2021
- July 10, 2021
- August 7, 2021
- October 2, 2021
- December 4, 2021

\*Examination delivered in **St. George, Utah** only at **Dixie Tech**. In the event this date is sold out, preference will be given to test takers from southern Utah, and others will be rescheduled for tests at SLCC later in the year.

### TEST SITE INSTRUCTIONS

### PRACTICAL EXAM LOCATIONS

The practical exam is delivered **eight (8)** times each year at the **Salt Lake Community College**, and once in **St. George**.